



School Board Meeting Minutes

Laurel Tree Charter School

Board Meeting 6/25/24

An in-person meeting at 2730 Foster Avenue in Arcata

1. **Call to Order:** 6:02 pm In Attendance: Josh Nikolauson, Tom Leroy, Nicole Dollarhide, John Scaglione, Diane Moore, Mary Burke. Staff in Attendance: Brenda Sutter. Public: none
2. **Adopt the minutes:** John Scaglione motioned to adopt the minutes, Nicole Dollarhide seconded. In favor: Josh Nikolauson, Tom Leroy, Nicole Dollarhide, John Scaglione, Diane Moore, Mary Burke. Opposed: none Abstentions: none.
3. **Adjustments to the Agenda:** none
4. **Adoption of Agenda:** Diane Moore motioned to adopt the agenda, Mary Burke seconded. In favor: Josh Nikolauson, Tom Leroy, Nicole Dollarhide, John Scaglione, Diane Moore, Mary Burke. Opposed: none Abstentions: none.
5. **Land Recognition:** *We recognize that we are on the unceded tribal territory of the Wiyot people. This recognition is a starting point for further conversation and education. We honor these caretakers and carry their stewardship from time immemorial forward as part of the education of the next generation.*
6. **Public Comment on items before the board:** The public is invited to join our discussions.
7. **Information/Discussion Items:**
 - a. Update on the progress at 2730 Foster Avenue *Brenda shared information in the Board Packet.*
 - b. Discussion of the Mexico Trip *Diane shared some good ideas for improving chaperone communication. Brenda and Josh shared their experiences with the trip.*
 - c. Information on grants from Riding for Focus and Step Into Swim *Brenda shared the information in the Board Packet on two grants we received. Riding for Focus brings us 25 bikes and an eight week training curriculum. Josh will be our "bike champion". Step Into Swim gives us \$2,000 towards our swim lessons for K-5th grade. Amber Ryno wrote both these grants!*
 - d. Universal Pre Kindergarten grant and purchase of the toilet trailer for Forest Kindergarten. *We again discussed the toilet trailer. Brenda recommended that we proceed with purchasing it and have it delivered to the Kindergarten site.*
 - e. Discussion of Transportation contract with Northern Humboldt. *The Transportation Contract was discussed. Moving our vehicles from the Bus Garage to our new site will save us \$3000 dollars. We will continue to contract with NoHum for vehicle maintainance.*

- f. Discussion of Business services contract with Northern Humboldt *Brenda recommended that we continue with hiring NoHum to handle all back office services. They have been amazing and having that connection to our authorizing agency is worth a lot.*
- g. Discussion of CS1 and CS7 Authorizations *These allow us to designate who picks up warrants and paychecks. Discussion of continuing with the same people on last year's list.*
- h. Discussion of EPA Report *Brenda shared the EPA document showing that we spent our whole apportionment of \$570,107 on Instruction.*
- i. Discussion of the 2024/25 Local Indicator Self-Reflection of 2023/24 *We reviewed our Local Indicator Self-Reflection. Brenda has submitted it to the State.*
- j. Discussion of the 2024/25 Budget and Budget Overview for Parents *We reviewed our 2024/25 Budget and the Budget Overview for Parents.*
- k. Discussion of the 2024/25 LCAP *We did a final review of our new LCAP goals. There were some minor revisions, specifically creating more of a measurable metric in Goal 3.*

8. Action Items:

- a. The Board will vote on whether to approve the purchase of the toilet trailer. *Josh Nikolauson motioned to approve the purchase of the toilet trailer using UPK funds, Mary Burke seconded. In favor: Josh Nikolauson, Tom Leroy, Nicole Dollarhide, John Scaglione, Diane Moore, Mary Burke. Opposed: none Abstentions: none.*
- b. The Board will vote on whether to approve the Transportation Contract with Northern Humboldt. *John Scaglione motioned to approve the Transportation Contract with Northern Humboldt with the removal of the van storage agreement. Diane Moore seconded. In favor: Josh Nikolauson, Tom Leroy, Nicole Dollarhide, John Scaglione, Diane Moore, Mary Burke. Opposed: none Abstentions: none.*
- c. The Board will vote on whether or not to approve the Business Services contract with Northern Humboldt *Nichole Dollarhide motioned to approve the Business Services contract with Northern Humboldt for the 2024/25 school year. Tom Leroy seconded. In favor: Josh Nikolauson, Tom Leroy, Nicole Dollarhide, John Scaglione, Diane Moore, Mary Burke. Opposed: none Abstentions: none.*
- d. The Board will vote on whether to approve the CS1 and CS7 Authorizations. *Josh Nikolauson motioned to approve the CS1 and CS7 with the Laurel Tree Staff names listed and the Northern Humboldt names that were listed last year, to be amended by Northern Humboldt as needed. Diane Moore seconded. In favor: Josh Nikolauson, Tom Leroy, Nicole Dollarhide, John Scaglione, Diane Moore, Mary Burke. Opposed: none Abstentions: none.*
- e. The Board will vote on whether to approve the EPA Report *Mary Burke motioned to approve the EPA Report, Tom Leroy seconded. In*

favor: Josh Nikolauson, Tom Leroy, Nicole Dollarhide, John Scaglione, Diane Moore, Mary Burke. Opposed: none Abstentions: none.

- f. The Board will vote on whether to approve the 2024/25 Local Indicator Self-Reflection. *Josh Nikolauson motioned to approve the 2024/25 Local Indicator Self-Reflection, Nichole Dollarhide seconded. In favor: Josh Nikolauson, Tom Leroy, Nicole Dollarhide, John Scaglione, Diane Moore, Mary Burke. Opposed: none Abstentions: none.*
- g. The Board will vote on whether to approve the Budget and Budget Overview for 2024/25 *John Scaglione motioned to approve the Budget for 2024/25, Tom Leroy seconded. In favor: Josh Nikolauson, Tom Leroy, Nicole Dollarhide, John Scaglione, Diane Moore, Mary Burke. Opposed: none Abstentions: none.*
- h. The Board will vote on whether to approve the LCAP for 2024/25 *Josh Nikolauson motioned to approve the LCAP for 2024/25 with modifications discussed for the metric on Goal 3. Mary Burke seconded. In favor: Josh Nikolauson, Tom Leroy, Nicole Dollarhide, John Scaglione, Diane Moore, Mary Burke. Opposed: none Abstentions: none.*

11. Future Agenda Items: Budget, Lassen Trip, Ashland Trip, Foster site, Back-to-School night, LCAP Goals, Safety Plan, Daily Minutes, Student Board Member.

12. Next Board meeting: August 20th at 6:00 pm

13. Adjournment: 7:57 p.m.