



## School Board Meeting Minutes

Laurel Tree Charter School

12/7/2021 at 6 PM

<https://zoom.us/j/97199293884?pwd=Y1JBU2xWUTBvUGFOYIU1WUtKTDdMZz09>

Meeting ID: 971 9929 3884

Passcode: x2GGFp

1. **Call to Order:** 6:05 pm Board in Attendance: Josh Nikolauson, Emily Sommerman, John Scaglione, Tom Leroy, Kimberley White, Star Mohatt, Kai Vaughan. Staff in Attendance: Brenda Sutter. Public in Attendance: Diane Woodford-Moore, Clairissa West.
2. **Adopt the minutes:** Kimberley White motioned to adopt the minutes, Kai Vaughan seconded. In favor: Josh Nikolauson, Emily Sommerman, John Scaglione, Tom Leroy, Kimberley White, Star Mohatt, Kai Vaughan. Opposed: none. Abstentions: none.
3. **Adjustments to the Agenda:** Safety Plan Review and Volunteer Handbook are not yet available.
4. **Adoption of Agenda:** Josh Nikolauson motioned to make those adjustments to the agenda and adopt, Emily Sommerman seconded. In favor: Josh Nikolauson, Emily Sommerman, John Scaglione, Tom Leroy, Kimberley White, Star Mohatt, Kai Vaughan. Opposed: none. Abstentions: none.
5. **Land Recognition:** *We recognize that we are on the unceded tribal territory of the Wiyot people. This recognition is a starting point for further conversation and education. We thank and honor these caretakers and carry their stewardship from time immemorial forward as part of the education of the next generation.*
6. **Recognitions:** none
7. **Public Comment on items before the board:** The public is invited to join in our discussions.
8. **Information/Discussion Items:**
  - a. Update on Property - The windbreak/food forest was planted by students in November. The fence is being built this week. We are still waiting for a meeting date with the Planning Department. We are in the early stages of talking to Live Oak bank about a possible USDA loan. We are

simultaneously pursuing funding through the Office of Public School Construction. Jennifer Schwinn from that office will be walking the property with Brenda on December 10th and beginning the 4.0 Review process. We hope to be ready to submit an application IF the OPSC opens another round of funding.

- b. Budget - The Board will review the First Interim Budget projections. These are looking good. They show us with an excess of revenues at \$205,664. There were no questions or concerns.
- ~~c. Safety Plan Review - Additional updates will be brought to the Board for discussion and approval.~~
- d. Review of LCAP - Goal 6 and 7. Brenda shared our metrics and the progress towards them for Goal 6 - Effective Teacher Evaluations and Professional Development and Goal 7 - A Strong and Inclusive Governance Team. We are in the first year of our three-year LCAP Plan. We are keeping a close eye on our goals and our progress towards them.
- e. Credentialing Issues - Brenda will update the Board on where we are on credential compliance and the need for Local Assignment options for some of our teachers. We have a plan in place and are making progress towards having all teachers have the correct credentials. All teachers are credentialed, we need to expand what some teachers are credentialed for in order to cover all the bases with our small staff.
- f. Educator Effectiveness Plan. We will review a proposal for spending our \$33,000 in Educator Effectiveness funding. Brenda shared the proposal for creating prep time for all teachers to create time to meet our goal of teacher peer evaluation and the creation of standards-based, hands-on curriculum that supports our Forest School philosophy.
- ~~g. Second reading of Volunteer Handbook.~~
- h. Discussion of the calendar for next year. Is this the year we make the leap to a more year-round program? We discussed this briefly. Brenda will bring calendars for the Board to discuss at the next meeting.
- i. Collaborating with the city of Arcata about Summer Programs. We discussed continuing our support of Camp Odyssey. The Board was generally in favor. This sparked discussions about the possibility of us getting our students involved in TRIO and Upward Bound, as well as beginning to think about what programs we might create for extended school opportunities.

## 9. Action Items:

1. Approval of the updated School Safety Plan. *Josh Nikolauson motioned that this be tabled until next meeting, seconded by Star Mohatt. In favor: Josh Nikolauson, Emily Sommerman, John Scaglione, Tom Leroy, Kimberley White, Star Mohatt, Kai Vaughan. Opposed: none. Abstentions: none.*
2. Approval of the First Interim Budget. *Josh Nikolauson motioned that we approve the First Interim Budget, Tom Leroy seconded. In favor: Josh Nikolauson, Emily Sommerman, John Scaglione,*

*Tom Leroy, Kimberley White, Star Mohatt, Kai Vaughan.*

*Opposed: none. Abstentions: none.*

~~3. Approval of the Volunteer Handbook.~~

4. Approval of a Local Assignment option for Violet Hales, Colby Dobson, Gwen Campbell, and Rebecca Schuler. *Kimberley White motioned to approve the Local Assignment Option for the teachers listed, John Scaglione seconded.*

5. Board must assert a state of emergency every month. It must state that it directly impacts the safety of our community to meet in person. *Emily Sommerman motioned to assert a state of emergency, Kai Vaughan seconded. In favor: Josh Nikolauson, Emily Sommerman, John Scaglione, Tom Leroy, Kimberley White, Star Mohatt, Kai Vaughan. Opposed: none. Abstentions: none.*

10. **Future Agenda Items:** Volunteer Policy, school safety policy, LCAP, Calendars, MOU w/ City of Arcata, Recognition of the February 26th Wiyott Massacre.

11. **Next Board meeting:** January 4, 2022, postponed until January 11, 2022

12. **Adjournment:** 7:18 pm