



School Board Meeting Minutes

Laurel Tree Charter School

3/15/22 at 6 PM

<https://zoom.us/j/97199293884?pwd=Y1JBU2xWUTBvUGFOYIU1WUtKTDdMZZ09>

Meeting ID: 971 9929 3884

Passcode: x2GGFp

1. **Call to Order:** 6:03 pm Board in Attendance: Liz Larsen, Kai Vaughan, John Scaglione, Star Mohatt, Tom Leroy, Josh Nikolauson. Public in Attendance: Shane Aikins, Clairissa West, Homer Read, Ali Miller, Daine Woodford, Sal Ingram, Yvonne Doble, Cecy, Cedar, Ali, Shannon, Emily Walter. Staff Present: Brenda Sutter
2. **Adopt the minutes:** After review, Tom Leroy motioned to adopt the minutes. Kai Vaughan seconded. In favor: Tom Leroy, Kai Vaughan, John Scaglione, Star Mohatt, Josh Nikolauson. Opposed: none. Abstentions: Liz Larsen.
3. **Adjustments to the Agenda:** item J- Spring Lottery Drawing
4. **Adoption of Agenda:** Josh Nikolauson motioned to adopt the agenda with the addition of the Spring Lottery Drawing as Item J. Kai Vaughan seconded. In favor: Tom Leroy, Kai Vaughan, Liz Larsen, John Scaglione, Star Mohatt, Josh Nikolauson. Opposed: none.
5. **Land Recognition:** *We recognize that we are on the unceded tribal territory of the Wiyot people. This recognition is a starting point for further conversation and education. We thank and honor these caretakers and carry their stewardship from time immemorial forward as part of the education of the next generation.*
6. **Recognitions:** Josh recognized Brenda for her work in moving us forward with the building project.
7. **Public Comment on items before the board:** The public is invited to join in our discussions.
8. **Information/Discussion Items:**
 - a. Recommendations from staff for response to changing CDC regulations of Covid-19. Discussion from the community. Sharing survey results and an article sent in by a parent. <https://doi.org/10.1542/peds.2022-056687> **There was general discussion of the four different proposals shared in the survey. Consensus around treating the issues separately and perhaps easing**

back on our precautions in stages. Many parents spoke and shared their concerns.

- b. Budget update. The Second Interim Budget will be shared and discussed. We have a number of big expenses coming up, we need to keep an eye on the cash flow. **Brenda shared our Second Interim. Cash flow looks good, we are on track for having an excess of over \$100,000 to add to our reserves for next year.**
- c. Update on Property and progress in funding applications. We are scheduled to be on the agenda at the April 7th Planning Department meeting. The updated plans from Cleekco will be shared. **We looked at the updated plans. These represent the latest draft. We continue to work towards having a regenerative building.**
- d. Discussion of hiring School Site Solutions for helping us through the application for funding through the Office of Public School Construction (OPSC) and 4.0 process that qualifies us for that funding. **Brenda will move forward with this and bring a contract for the Board to consider at the next meeting.**
- e. Discussion of renting Six Rivers Montessori building on Hallen Drive for next year as a home base for middle and high school.
- f. Discussion of a year-round calendar. The staff is recommending that we not pursue this idea right now. We have too many other things going on.
- g. ARTSEL - we were selected! Brenda will share information about the five-year training opportunity in art and social-emotional learning for our school community.
- h. We have a new van! 2017 Ford Transit with 148,000 miles for \$26,000.
- i. Presentation of the audit and audit findings. **We have two audit findings. One is that we were late in completing our audit and the other is that we did not have forms documenting Free and Reduced Lunch Income Levels for four students. This cost us about \$2,000. Brenda presented our plan for rectifying both problems for next year.**
- j. Spring Lottery Drawing - **Names were drawn and added to the wait list in the order that they were drawn. We will begin calling people on the waitlist for next year.**

9. Action Items:

1. Approval of modifications to our Covid-19 policies.
 - a. Star Mohatt motioned that we will continue regular covid testing (20% a day or all students weekly) but will make masks optional while students are outside. We will make this change starting Monday, March 21st so that teachers have time to talk about spacing while outdoors and emphasize respect for people's choices. The Administrative Team has the discretion to reinstate masking if there is a spike in infections or an outbreak at the school. Josh Nikolauson seconded. In favor: Tom Leroy, John

Scaglione, Star Mohatt, Josh Nikolauson. Opposed: Kai Vaughan.

- b. Josh Nikolauson motioned: As long as we are at current levels or below, we can merge our aftercare groups. Kai Vaughan seconded. In favor: Tom Leroy, Kai Vaughan, John Scaglione, Star Mohatt, Josh Nikolauson. Opposed: none.
 - c. John Scaglione motioned that vaccinations be required to go on the two-week high school trip. Kai Vaughan seconded. In favor: Tom Leroy, Kai Vaughan, John Scaglione, Josh Nikolauson. Opposed: Star Mohatt. Abstentions: None
2. Approval of our Audit. Josh Nikolauson motioned to approve the corrective actions for our audit. Kai Vaughan seconded. In favor: Tom Leroy, Kai Vaughan, John Scaglione, Star Mohatt, Josh Nikolauson. Opposed: none.
 3. Approve renting the Six Rivers Montessori Building for next year. Josh motioned to approve renting the Six Rivers Montessori Building for next year. Tom Leroy seconded. In favor: Tom Leroy, Kai Vaughan, John Scaglione, Star Mohatt, Josh Nikolauson. Opposed: none.
 4. Approve spending \$15,000 to purchase used furniture from the Six Rivers Montessori Building. Star Mohatt motioned that we approve spending of \$15,000 to acquire used furniture from the Six Rivers Montessori Building. Josh Nikolauson seconded. In favor: Tom Leroy, Kai Vaughan, John Scaglione, Star Mohatt, Josh Nikolauson. Opposed: none.
 5. Approve hiring School Site Solutions for help in completing the 4.0 process and the OPSC application. Star Mohatt motioned that we approve hiring School Site Solutions. Josh Nikolauson seconded. In favor: none, Opposed: Tom Leroy, Kai Vaughan, John Scaglione, Star Mohatt, Josh Nikolauson. Abstentions: none. We will bring this back at the next meeting when we have the contract to review.
 6. Approve (with many thanks for her service) the resignation of Emily Sommerman. John Scaglione motioned to approve the resignation of Emily Sommeran. Kai Vaughan seconded. In Favor: Tom Leroy, Kai Vaughan, John Scaglione, Star Mohatt, Josh Nikolauson. Opposed: none. Abstentions: none.

7. Board must assert a state of emergency every month. It must state that it directly impacts the safety of our community to meet in person. Josh Nikolauson motioned to assert a state of emergency. Kai Vaughan seconded. In favor: Tom Leroy, Kai Vaughan, John Scaglione, Star Mohatt, Josh Nikolauson. Opposed: none. Abstentions: none.

10. **Future Agenda Items:** Student retention, new staffing, action item- hiring School Site Solutions.

11. **Next Board meeting:** April 5th

12. **Adjournment:** 8:25 pm.